

**VOLUSIA COUNTY HISTORIC PRESERVATION BOARD  
MINUTES OF MEETING HELD**



**November 29, 2005**

**CALL TO ORDER:**

Chair Cardwell called the meeting of the Volusia County Historic Preservation Board to order at 3:18 PM on October 11, 2005 at the Conrad Center, W. Volusia Historical Society, 137 W. Michigan Avenue, DeLand, Florida.

**ROLL CALL:**

Upon roll call the following Members answered present to wit:

Priscilla Cardwell, **Chair**  
Judy Burrows  
Warren Graham  
Maureen Kemp  
Riley Nutt (joined after roll call)  
Bruce Piatek  
John Wagner

**MEMBER(S) ABSENT:**

Barbara Herrin, Thomas Massfeller

Chair Cardwell declared a quorum was present.

**STAFF PRESENT:**

Tom Scofield, Historic Preservation Planner  
Nancy Maddox, Cultural & Heritage Activity Manager  
Mike Fincher, Cultural Coordinator/Recording Secretary  
Mary Brennan, Assistant County Attorney

**GUEST(S) PRESENT:**

Debi Wright, Harold D. Cardwell, Sr., Kevin Connoly, Jerome Adams, Ti Harris, Raymond Harrison, Jeffrey Rapson, Walter Temple, Dean Barberree

**APPROVAL OF MINUTES:**

Member Piatek made a **MOTION**, “*to approve the Minutes of October 11, 2005 Regular Meeting as presented,*” Member Burrows seconded the motion. The motion carried unanimously.

**PUBLIC HEARINGS:**

A-05-02: Application for Certificate of Appropriateness for the Pelham Square Historic District. Proposed re-subdivision and construction of new residencies in designated historic district. Staff Recommends approval with conditions. *See attached Staff Report.*

Developer presented overview of property showing boundaries and locations of existing historic structures. Development concept involves re-platting existing subdivision and construction of approximately 250 new residencies consisting of a mixture of single family home, townhomes and mansion home triplexes. Examples of potential architectural styles were presented.

Approval of this certificate allows the developer to proceed with obtaining specific plans and designs. Each phase of the project will require approval of the HPB. Specific designs will have to be submitted and approved prior to issuing any building permits within the designated district.

Member Wagner made a **MOTION**, *“to issue Certificate of Appropriateness as requested subject to stipulations of requiring each phase of the project be separately reviewed and approved by HPB.”* Member Piatek seconded the motion. The motion carried unanimously.

**OLD BUSINESS**

A. Osteen Historic Marker – No report

B. Endangered Historic Property List – T. Scofield presented a new version incorporating input received by members at the last meeting but excluding historic beachfront neighborhoods of Daytona because it was felt that these would not be appropriate ECHO opportunities. Member Wagner stated that they should be included anyway just to have their significance in the record.

Member Wagner made a **MOTION**, *“to approve list as presented with the re-addition of historic beachfront neighborhoods of Daytona Beach.”* Member Burrows seconded the motion. The motion carried unanimously. T. Scofield to revise the list as agreed and submit final version to the ECHO Staff Liaison.

**NEW BUSINESS**

A. Election of Officers for 2006

Chair - Chair Cardwell was nominated by Member Burrows and seconded by Member Piatek to serve another term as Chair. Motion approved unanimously.

Vice Chair – Vice Chair Wagner was nominated by Member Burrows and seconded by Member Piatek to serve another term as Vice Chair. Motion approved unanimously.

Secretary – Secretary Kemp was nominated by Member Piatek and seconded by Member Nutt to serve another term as Secretary. Motion approved unanimously.

B. Goals for 2006 – Discussion of Goals for 2006 was continued to next meeting by agreement of members present. Member Nutt suggested a separate workshop be scheduled to work on goals.

**MEMBER & STAFF ITEMS**

Mr. Scofield announced his resignation effective December 2, 2006 from his position with Volusia County in order to accept position as Historic Planner for the City of St. Augustine. Member Piatek made a **MOTION**, *“for the HPB to present a letter of appreciation to Mr. Scofield for his outstanding service as Historic Preservation Officer for Volusia County.”* Member Wagner seconded the motion. The motion carried unanimously. Chair Cardwell to handle.

Member Graham announced that he had recently been appointed to the DeBary Historical Commission.

Member Nutt reported on efforts on the part of the citizens of Enterprise and Osteen to integrate their efforts regarding Historical Preservation inasmuch as many of the issues involve both areas equally.

Member Kemp spoke on need to focus on development of a comprehensive Oral History project to address areas not being dealt with by the various municipalities or regional historical societies. She suggested that the Board could produce a fundraiser to finance this effort.

**PRESS AND CITIZEN COMMENTS**

Harold Cardwell asked about status of Sugar Mill projects. Mr. Scofield provided an update on plans for roof over for the Dunlawton site and efforts to get variance from City of Port Orange to allow for 90 vs. 130 mph hurricane wind loading standards for this effort. He also reported that preparation of a scope of work for the New Smyrna site was in progress.

**ADJOURNMENT:**

There being no more business of the Board, Chair Cardwell adjourned the meeting at 5:10 p.m..

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Date

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Secretary